

MINUTES

Meeting: SALISBURY AREA BOARD
Place: Alamein Suite, City Hall, Malthouse Lane, Salisbury SP2 7TU
Date: 10 January 2013
Start Time: 7.00 pm
Finish Time: 9.15 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Clewer (Chairman), Cllr Bill Moss (Vice Chairman),
Cllr Christopher Cochrane, Cllr Mary Douglas, Cllr Ricky Rogers and Cllr Paul Sample

Wiltshire Council Officers

Marianna Dodd, Salisbury Community Area Manager
James Hazlewood, Senior Democratic Services Officer
Maxine Gibson, Principal Education Welfare Officer
Tom Smith, Head of Procurement

Town and Parish Councils

Salisbury City Council – Cllr Cheryl Hill, Cllr Ian Tomes, Cllr Joe Rooney, Annie Child
Laverstock and Ford Parish Council – Cllr David Law, Cllr Vic Bussereau

Partners

Wiltshire Police – Inspector Andy Noble
Wiltshire Police and Crime Commissioner – Angus MacPherson
NHS Wiltshire – Tony Barron
“Our Salisbury” – Salisbury City Community Area Partnership (SCCAP) – Debrah Biggs, Tony Thorpe
Salisbury Tenants Panel – Colin Duller

Harnham Neighbourhood Association – John McGarry
South Wilts Mencap – Mike Claydon, John Walsh
Salisbury Journal – Elizabeth Kemble
Salisbury Pubwatch – Amanda Newberry
South Wilts Agenda 21 – Pam Rouquette, Margaret Wilmot

Total in attendance: 76

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p> <p>The Chairman noted that this year was the 50th Anniversary of the opening of City Hall, commenting that it was in fact a War Memorial.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Councillor Brian Dalton • Councillor John Brady • Mike Franklin – Wiltshire Fire and Rescue Service • Stephanie Denovan – Service Director to the Salisbury Area Board
3	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 8 November were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>Councillor Mary Douglas declared a non-pecuniary interest in the following grant applications at item 15, as she was acquainted with the applicants.</p> <ul style="list-style-type: none"> • Friary Transitions Group • St Francis Church • Churches Together • Bemerton Methodist Church <p>Councillor Bill Moss declared a non-pecuniary interest in the grant application from the Salisbury Blind Choir, as he was on the executive of the Wiltshire Blind Association.</p> <p>The Chairman declared that he had been heavily involved with the proposal for recyclable cloth bags and so would refrain from voting on that application.</p> <p>Councillor Chris Cochrane added that he had also been involved in the development of a number of the applications at item 15, but clarified that none of these constituted pecuniary interests.</p>

5	<p><u>Chairman's Updates</u></p> <p>The Chairman reported that the Traffic Regulation Order (TRO) for the proposed works to New Canal Street had been published. Works to move the bus stops and relay the surface, move the taxi rank and install new disabled parking would start towards the end of January.</p> <p>It was noted that survey on the seating and lighting arrangements had recently been undertaken, with over 100 responses. The results would be made available on the Area Board website. It was also noted that a decision would shortly be made on the surface material.</p> <p>Councillor Ricky Rogers referred to the meeting on 1 August 2012, where the Area Board had agreed the outline design, and commented that he understood that the Area Board had agreed to look again at the allocation of disabled parking bays. On the basis, Councillor Rogers MOVED that the Area Board instructs the Cabinet Member not to proceed with the Traffic Regulation Orders relating to disabled parking bays in the guildhall square and surrounding roads, until a review of the proposals by the Salisbury Area Board has taken place. This motion was seconded. The motion was subsequently amended replacing the word "instructs" with "requests"</p> <p>During discussion it was suggested that the process for determining the plans for the Guildhall Square had been long and subject to much consultation and debate, however the time had come for decisions to be taken and for implementation to begin.</p> <p>Upon being put to the vote, the motion was NOT CARRIED.</p> <p>The Chairman fed back on the outcome of the motion at the previous meeting regarding the mini-recycling site at Waitrose. The Cabinet Member had replied that it would only be possible to re-introduce the collection of plastics and cardboard at this site if there was a proven need. Ideas were welcomed as to how the need could be demonstrated.</p> <p>The Chairman also noted that the initial design proposals were now underway for the Maltings. It was requested that the Stanhope designs could be put on the Wiltshire Council website.</p>
6	<p><u>Information items</u></p> <p>The Chairman referred to the presentation on Autism at the previous meeting, commenting that work was on-going to identify some outcomes which could be achieved. Particular focus was on why diagnosis rates were statistically lower in Salisbury than elsewhere, and a briefing note was included in the agenda. As a first step, an application for funding was on the agenda at item 15 to seek funding to produce a leaflet with a view to increasing public awareness of Autism Spectrum Disorders (ASD).</p>

	<p>Angus Macpherson, the Police and Crime Commissioner for Wiltshire and Swindon, introduced himself to the meeting and explained that he and his team would be attending Area Board meetings to allow for direct public involvement in the oversight of policing in the county. Some literature was available on the tables in relation to the draft Police and Crime Plan, and it was hoped that some workshops would be undertaken.</p>
7	<p><u>Update from Representatives</u></p> <p>Cllr Cheryl Hill, Deputy Leader of Salisbury City Council, gave an update on the work of the City Council:</p> <ul style="list-style-type: none"> • The Christmas Lights Switch on had been affected by the appalling weather, with the fireworks being cancelled due to the high winds. These would be kept and used for the 2013 Christmas Lights. However, the band switched on the lights from the Guildhall steps prior to their appearance at The Chapel nightclub, and despite the weather, there had been a good turnout. • Following the success of the Jubilee and Olympic Torch Events, the City Council had agreed to put on another free event at Hudson's Field, this time with the theme "Salisbury through the Ages". It was hoped that this would involve partners across the city and result in a family fun day for the whole community. • Work was due to commence on the Crematorium at the beginning of March, and was now expected to cost £100K more than originally envisaged, due to the Listing of the building. • Work had begun on the refurbishment of the Queen Elizabeth Gardens, although this was now about two weeks behind schedule due to the unusual severe flooding. • Work had been completed on the new older children's playground in the Churchill Gardens. Which would be officially opened in the Spring when the ground would be less waterlogged. • The Council was in the process of agreeing its budget for the next year, with an extensive capital programme, including a new stair lift for the Guildhall to enhance access. • An event was being held on Monday 18 February at 5.00pm in the Guildhall about Becoming a Councillor, with the elections due to be held in May 2013. <p>Cllr David Law of Laverstock and Ford Parish Council reported that the Community Farm in Laverstock had hosted the 3rd Annual Nativity event organised by St Marks Church, with over 500 people attending. Cllr Law also referred to problems in Ford due to the ongoing roadworks and road closure at Broken Cross bridge. The excess traffic was causing significant damage to the verges, which were soft due to the heavy rain.</p>

	<p>The Chairman noted that Inspector Andy Noble, would give the Police update under the following two agenda items. It was noted that apologies had been received from Wiltshire Fire and Rescue.</p> <p>Tony Barron, Chairman of NHS Wiltshire, gave a short update on the Old Manor Hospital site. The Development of the primary care centre had started and was due to be completed on time. In relation to the rest of the site, the marketing was now underway, having been delayed for 12 months to allow Wiltshire Council to develop a business plan to take over the site for use as a close care facility for older people. However, this had not been forthcoming, and so under the rules for disposal of land by a public body, the PCT was now obliged to put the site on the open market. Work was ongoing with Wiltshire Council to ensure that whoever bought the site would be encouraged in extremely strong terms to develop it, at least in part, as a care facility.</p> <p>The Chairman was in agreement that the site should be used for an additional care facility and encouraged anything that could be done to ensure this.</p>
8	<p><u>Safe Places</u></p> <p>Inspector Andy Noble gave a short presentation about the Safe Places scheme, which provided safe havens for vulnerable adults when they were out in the City. Under the scheme, shops and businesses could sign up to the scheme, and display a “safe places” sticker in their window. Vulnerable people who registered for the scheme could choose to have an ICE (in case of emergency) care which enabled staff at the safe place to identify the vulnerable person and to contact someone they know or trust, such as a parent or carer.</p>
9	<p><u>Anti-Social Behaviour at Gainsborough Close</u></p> <p>Inspector Noble also gave an update on reports of anti-social behaviour at Gainsborough Close. A number of cross-agency measures were proposed to address this, including improvements to the lighting, temporary deployment of an additional CCTV camera, and additional security to the communal doors on the flats. In addition, regular community meetings were being held.</p> <p>Councillor Ricky Rogers thanked the police and the housing officers for their work on this, adding that the proposed works to the communal doors and stairways would address most of the problem.</p> <p>In respect of his general update, Andy commented that the crime figures were fairly stable, with a slight reduction (8%) on the same period in the previous year. Burglary was down by 35%, as were anti-social behaviour and criminal damage (10%). However there was a slight increase in violence and theft from motor vehicles, and people were reminded not to leave valuables in cars, even when locked out of sight. Andy also noted that detected crime was up from 24% to 29%.</p>

10	<p><u>Youth Service Update</u></p> <p>Maxine Gibson, (Principal Education Welfare Officer), gave a short update on the provision of Youth Services in Wiltshire. There was a wide range of services provided, which were developed around a needs-led programme of developmental and community activities. The objectives of the service was not just to keep young people engaged and occupied, but also to help them to develop the skills needed to undertake the transition from childhood to adulthood, and to encourage them to become active citizens.</p> <p>The service employed a funding formula to allocate staffing resources across the county, based on a number of factors including population, deprivation and rurality. There were currently no plans to change this structure, which meant that Salisbury currently had one full-time youth worker, and 46 hours of part time youth work.</p> <p>Youth Advisory Groups (YAGs) had recently been established to help shape and develop services from the perspective of young people, and to hold services providers to account. YAGs were linked to the Area Board boundaries, and were chaired by someone under 25, with at least 50% of the membership under the age of 19.</p> <p>The Area Board thanked Maxine for the update.</p>
11	<p><u>Update from Salisbury City Community Area Partnership (SCCAP)</u></p> <p>Debrah Biggs, Chairman of “Our Salisbury” the Salisbury City Community Area Partnership, gave an update on the work of the partnership.</p> <p>The theme groups were continuing to work on the action plans from the Community Plan, and were keen to encourage more people to get involved.</p> <p>On behalf of the Transport Theme Group, Debrah read out a statement entitled “Does it make any sense to exclude the public from consultation on a Salisbury Transport Strategy while asking them to provide the transport related measures for an Air Quality Action Plan for Salisbury?” The full text of the statement is attached as Appendix A to these minutes.</p> <p>The Chairman noted that the Air Quality Group had been set up at the request of the Area Board, and that it seemed that the Transport Strategy was continually being redefined. There was also ongoing work being undertaken, in public, by the Salisbury Vision, to identify what local people wanted and to consider the interchange between buses and the railway station,</p> <p>The Area Board noted and appreciated the offer from SCCAP to take some of these elements forward, and it was proposed and that the Leader of the Council be invited to attend a meeting with Area Board Councillors, the Chairman of SCCAP, the leader of the transport theme group, and a representative from the</p>

	<p>Vision, to look at how a more joined up approach can be taken, and with greater involvement from SCCAP.</p> <p>It was also noted that air quality in Salisbury remained much better than in larger cities, and that the indicators were showing improvements in air quality.</p> <p><u>Decision</u> The Salisbury Area Board resolved to invite the Leader of Wiltshire Council to attend a meeting, as outline above.</p> <p>Debrah also fed back to the Area Board following the Participatory Budgeting event run by SCCAP on behalf of the Area Board on 10 December, details of which were set out in the report at page 27.</p> <p>The Area Board commented on the success of the event, and thanked everyone involved for their hard work in the build up to the event. It was also noted that all unsuccessful applicants had been signposted to other funding opportunities.</p> <p><u>Decision</u> The Salisbury Area Board agreed to ratify the decision of the Participatory Budgeting event run on 10 December by SCCAP, as set out in the report.</p>
12	<p><u>Community Area Transport Group</u></p> <p>The Chairman referred to the recently implemented scheme at Skew Bridge (Junction of Pembroke Road/Roman Road), and commented that the Community Area Transport Group (CATG) would be asked to review this to make sure the new layout was working. The City Council Transport representative would be invited along to this discussion.</p>
13	<p><u>Purchasing policy</u></p> <p>The Chairman commented that this item was on the agenda, following a suggestion that the Area Board should consider whether Council policy should give greater consideration to the environmental credentials of contractors.</p> <p>Tom Smith, Head of Procurement, gave a brief overview of purchasing as part of the wider Procurement function at Wiltshire Council. The Council purchased a wide variety of goods and services, from stationery and fuel to social care placements, cleaning services and construction of new buildings and roads.</p> <p>The purchasing policy encouraged fair, transparent and open competition, with the following aims:</p> <ul style="list-style-type: none"> • Achieving best value • Ensuring the Council has sufficient supplies and services • Work with suppliers to find efficiencies, but not at the expense of quality

	<ul style="list-style-type: none"> • Purchasing sustainably • Complying with EU Procurement Regulations <p>In relation to the suggestion about environmental considerations, Tom explained that work was well underway on a draft Sustainable Commissioning and Procurement Strategy, which sought to develop procurement as a means of promoting economic, social and environmental well-being. This includes measures such as seeking local partners and adopting policies that promoting the health and well-being of contractors' workforces. It was hoped that this would lead to procurement that would achieve benefits for the environment, community, and the economy over the whole length of a contract, or over the lifetime of an item of equipment, and minimise waste and damage to the environment.</p> <p>The Area Board thanked Tom for the presentation, and noted that there were a number of local groups who may be able to feed in to the production of the Sustainable Commissioning Procurement Strategy, including Agenda 21, and Transport 2000. It was suggested that a workshop could be held to allow for community input into the strategy. Tom undertook to raise this with colleagues in the Climate Change Team and feedback to the Area Board.</p>
14	<p><u>Community Asset Transfer - Land adjacent to Studio Theatre</u></p> <p>The Chairman referred to the written report in the agenda, and explained that the Studio Theatre had applied for the Community Asset Transfer of the plot of Council owned land to allow for the expansion of the car park, in view of the increasing popularity of the theatre.</p> <p><u>Decision</u> The Salisbury Area Board approves the application from the Studio Theatre for the transfer of a piece of land to the rear of Studio Theatre, Ashley Road, Salisbury, SP2 7TN, as set out in the report. <i>Reasons For Proposal - This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.</i></p>
15	<p><u>Community Area Grants</u></p> <p>The Chairman explained that the Area Board did not have sufficient funds remaining in its budget for 2012/13 to fund all applications on the agenda. In view of this, and to avoid penalising those applications who were at the end of the list, the Area Board would hear from all applicants in turn, and then make its decision based on the relative merits of all applications.</p> <p>The Chairman then invited a representative from each of the grant applicants to give a brief overview of their project to the Area Board. After each of the applicants had spoken the Chairman invited questions and discussion, then</p>

asked for a show of hands from those present to reflect public opinion.

After hearing from all applicants, the Chairman proposed to go through and determine whether the Area Board would support each application, however only applications for £1,000 and less would be confirmed at the full amount requested at this stage. The Area Board bid for Lorrywatch was WITHDRAWN due to the thin support from the room, and the fact that the success of the project would rely on volunteers. All other applications were approved, and it was proposed, seconded and AGREED that all applications for £1001 and above would be reduced pro rata in line with the remaining budget. All applications for £1000 or less would receive the full amount.

Decision

The Friary Transitions Group was awarded £350 towards funding a facilitated youth group.

Reason – *The application met the Community Area Grants Criteria 2012/13.*

Decision

Salisbury Quakers (Green Fair) was awarded £870 towards putting on a free event to promote greener living.

Reason – *The application met the Community Area Grants Criteria 2012/13.*

Decision

Visit Wiltshire was awarded £2,693.76 towards a Salisbury Tourism Marketing Campaign.

Reason – *The application met the Community Area Grants Criteria 2012/13.*

Decision

St Francis Church Hall was awarded £4,489.60 towards redeveloping the external of the re-built hall.

Reason – *The application met the Community Area Grants Criteria 2012/13.*

Decision

St Marks' Pre-School was awarded £4,489.60 towards developing the outdoor space in an outdoor learning experience.

Reason – *The application met the Community Area Grants Criteria 2012/13.*

Decision

Salisbury Arts Centre was awarded £4,489.60 towards the Salisbury Odyssey programme.

Reason – *The application met the Community Area Grants Criteria 2012/13.*

Decision

The Trees for St Marks Road Group was awarded £888 towards purchasing and planting trees.

Reason – *The application met the Community Area Grants Criteria 2012/13.*

	<p><u>Decision</u> Churches Together was awarded £1000 towards putting on an Exhibition of Artwork. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2012/13.</i></p> <p><u>Decision</u> Bemerton Methodist Church was awarded £948 towards a breadmaking project. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2012/13.</i></p> <p><u>Decision</u> Harnham Schools Travel Group was awarded £750 towards producing a travel leaflet. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2012/13</i></p> <p><u>Decision</u> Salisbury Blind Choir was awarded £890 towards set up costs. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2012/13.</i></p> <p><u>Decision</u> Salisbury Area Board agreed to award £3,479.44 towards the Area Board project to purchase and deliver recyclable cloth bags to Salisbury Schools. <u>Reason</u> <i>The project meets Councillor-led project criteria as detailed in the Officer's report attached to the agenda.</i></p> <p><u>Decision</u> Salisbury Area Board agreed to award £326 towards the Area Board project to produce and distribute a flyer on Autism. <u>Reason</u> <i>The project meets Councillor-led project criteria as detailed in the Officer's report attached to the agenda.</i></p>
16	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 14 March 2013, 7pm at South Wilts Grammar School for Girls, Stratford Road, Salisbury SP1 3JJ.</p>
<p><u>Appendix A - Statement from SCCAP Transport Theme Group (item 11 refers)</u></p>	

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Statement to Area Board 10.1.2013 re Transport

Does it make any sense to exclude the public from consultation on a Salisbury Transport Strategy while asking them to provide the transport related measures for an Air Quality Action Plan for Salisbury?

Both the Salisbury Transport Study Options Assessment Report produced in January 2010 and the Addendum produced in August 2011 indicated that the next step would be a stakeholder consultation, and that further work was required to refine the options and produce a Salisbury Transport Strategy, and this is confirmed in the adopted South Wiltshire Core Strategy. But now the minutes of the November 2012 Area Board meeting tell us that *“information on the Transport Strategy which was available on the Council’s website was quite complicated and technical. A new summary document was being prepared and would be shared shortly with the Councillors, prior to being published online.”*

The document referred to does not appear to have been published online yet, but versions of a “Salisbury Transport Strategy Summary” dated November 2012 have been circulated.

It seems we have now arrived at a Salisbury Transport Strategy without any of the further steps proposed in the Options Assessment reports – no further refinement of the options which had been promised and no public consultation. Furthermore we have a ‘summary’ document but no detailed document giving details of the measures which are summarised.

There are unanswered questions arising from this long drawn out and unsatisfactory process – for instance originally in January 2010 it was stated that 6 buses per hour were needed to serve the new strategic developments around Salisbury, why has this been changed to only 2 buses per hour? Does it make sense to spend £2.5 million on junction improvements to the south of Salisbury when there are now no strategic developments proposed to the south? Why is the city centre pedestrianisation promised in the first Salisbury Transport Plan a decade ago but never delivered not carried forward into the new plan?

With recent proposals such as the Maltings redevelopment and the closure of the bus station there is now even more reason to have a proper Salisbury Transport Strategy which encompasses the whole range of transport measures and infrastructure which are needed across the city, and to listen to what local people have to say about the possible options.

Furthermore the link between the Local Transport Plan including Salisbury’s Transport Strategy and the Air Quality action plan needs to be properly acknowledged. Traffic is the cause of Salisbury’s air quality issues and clearly transport strategies need to provide the strategic solutions. But Wiltshire have so far failed to deliver those parts of the Local Transport Plan which will do most to address air quality issues – Walking, Cycling and Smarter Choices strategies are among those which will allegedly be available for consultation shortly. Rather than working with the Sustainable Transport department to develop the details which might form part of an Air Quality Action plan the Public Health department are asking for members of the public to come forward and suggest measures which can be taken to resolve the air quality problems. SCCAP would be only too happy to work with Wiltshire Council officers and help to gather the public’s views on sustainable solutions to Salisbury transport problems. However these views need to contribute to the transport strategies as well as to the Air Quality action plan. It makes no sense to consider the two areas in isolation and to exclude the public from consultation on a Salisbury Transport Strategy while asking for their views on measures to resolve air quality issues.

Could we have some joined up thinking by Wiltshire Council which will deliver an integrated Transport Strategy and Air Quality Action Plan which incorporate local people’s views and which will help to provide Salisbury with the sustainable transport solutions which will be needed to cope with the growth of the city which is being planned?

Margaret Willmot
Transport Theme Lead, Salisbury City Community Area Partnership

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